



County of Erie

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Fire Safety

DEPARTMENT OF EMERGENCY SERVICES

Division of Fire Safety

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www.erie.gov/fire

EARL R. SCHMITTENDORF
Deputy Fire Coordinator

General Course Guidelines:

- Firefighters and officers should always check the training schedule published at www.erie.gov/fire for the most up-to-date course information.
- Pre-registration is required for all courses via a standard training course application form that can be downloaded from the RESOURCES page of www.erie.gov/fire.
- Applications will be accepted only after the formal course announcement(s)/schedule has been published and distributed.
- Candidates who submitted applications but were declined for previously announced courses, must submit new applications for any newly announced courses.
- Course hosts have one week after their course is announced to submit applications for their firefighters. Seats will be filled on a first-come/first serve basis after that time. Failure to do so may result in firefighters from the host company being excluded from the course.
- All registered students and designated alternates must attend the first unit of the course or their seat will be forfeited. Contact the instructor if you are unable to attend the first unit.
- Erie County Fire Safety SOG#1011 "Unexcused Absence Policy" and associated fees apply to all students who fail to attend the first unit of any course without proper notice.
- Fire departments sending firefighters to any course are expected to provide equipment, manpower and/or apparatus as requested to assist in the course delivery.
- FULL COURSES (Maximum registrations have been received)
 - Each registered student and designated alternate will receive a printed confirmation VIA FAX to their fire station upon receipt of their application.
 - All registered students and designated alternates must bring the following items to the first unit of the course:
 - Erie County Registration Confirmation Letter
 - Completed and signed NYS OFPC Training Authorization Letter (Form can be downloaded from www.erie.gov/fire)
 - Designated alternates will be allowed to remain for the course only if confirmed-registered student(s) are absent from the first unit.

- HANDS-ON/LIVE FIRE COURSES:
 - The NYS Training Authorization Letter is required for courses which include hands-on (designated by an 'H' as the "method" on the training schedule) and/or live fire evolutions (designated by an 'F' as the "method" on the training schedule)
- FIREFIGHTER 1 – Course#1S:
 - Due to the competitive nature of availability for Firefighter 1 courses, each fire department may submit only three (3) applications per course.
 - Each accepted student and designated alternate will receive a printed confirmation VIA FAX to their fire station upon receipt of their application.
 - Do not assume that you are accepted to attend the course UNLESS YOU RECEIVE A CONFIRMATION LETTER. If you do not receive a confirmation letter – DO NOT ATTEND.
 - All registered students and designated alternates must bring the following items to the first unit of the course:
 - Erie County Registration Confirmation Letter
 - Completed and signed NYS OFPC Training Authorization Letter (Form can be downloaded from www.erie.gov/fire)
 - IFSTA Firefighting Essentials Manual – 4th Edition (Available for purchase at the Training & Operations Center)
 - Complete set of turnout gear (Helmet, hood, coat, pants, boots, gloves)
 - One (1) 15 ft. length of ½" kern mantle rope (no close line)
 - Designated alternates will be allowed to remain for the course only if confirmed-registered student(s) are absent from the first unit.
- EVOC – Apparatus Operator-Emergency Vehicles – Course#1Y:
 - This course is the pre-requisite for attending Course#78 - Apparatus Operator-Pump and Course#79 - Apparatus Operator-Aerial Devices
 - Certificates of completion for EVOC Courses taught by VFIS, ESIP or Utica National insurance companies or the National Fire Academy are acceptable pre-requisites for these courses
 - Students must present their accepted EVOC certificate to the State Fire Instructor at the start of the Pump and Aerial Devices course
 - All firefighters must bring their own fire company apparatus for the driving sessions of the course. They will not be allowed to drive apparatus from the course host. A valid driver's license is required to participate in this course.
 - This course is not a basic apparatus driving/operations course. It is expected that students have sufficient driving experience with the apparatus prior to the start of this course and are authorized by their fire department to operate it during the course. It is recommended that a qualified apparatus operator accompany any student who does not have adequate driver training and experience.